

<b>KIRKLEES HEALTH &amp; WELLBEING BOARD</b>	
<b>MEETING DATE:</b>	<b>28 April 2016</b>
<b>TITLE OF PAPER:</b>	<b>Proposed revisions to the Terms of Reference for the Health and Wellbeing Board</b>
<b>1. Purpose of paper</b>	The purpose of this report is to seek approval for the proposed revisions to the Terms of Reference for the Health and Wellbeing Board.
<b>2. Background</b>	<p>2.1 On the 24 September 2015, board members participated in a development session led by the Local Government Association.</p> <p>2.2 One of the outputs from the session was that the Board would clarify its role and purpose, and improve understanding of the purpose and role of other boards and organisations and how to build constructive relationships across these bodies.</p> <p>2.3 The proposed revisions to the Terms of Reference (see attached) are intended to reflect the outputs from the development session.</p>
<b>3. Proposal</b>	<p>That the Board:</p> <ul style="list-style-type: none"> <li>• Considers and agrees the proposed revised Terms of Reference</li> <li>• Agrees it progress through Corporate Governance and Audit and Annual Council.</li> </ul>
<b>4. Financial Implications</b>	None.
<b>5. Sign off</b>	
<b>6. Next Steps</b>	That once the revisions to the Terms of Reference have been agreed by the Board it will progress through Corporate Governance and Audit and then to Annual Council in readiness for the 2016/17 municipal year.
<b>7. Recommendations</b>	<p>That the Board:</p> <ul style="list-style-type: none"> <li>• Accepts the proposed revisions.</li> </ul>
<b>8. Contact Officer</b>	Phil Longworth, Health Policy Officer

# Health and Wellbeing Board

## Membership

Membership of the Board includes Councillors, NHS Clinical Commissioning Group representatives, Healthwatch and Council Directors.

### Voting members

- Three Members of Kirklees Council's cabinet, one of whom may be the Leader
- One Senior Councillor from the main opposition group
- One Councillor from a political group other than the administration and main opposition group
- Director for Children and Young People
- Director for Public Health
- Director for Commissioning, Public Health and Adult Social Care
- One representative of local Kirklees Healthwatch
- Three representatives of North Kirklees Clinical Commissioning Group
- Three representatives of Greater Huddersfield Clinical Commissioning Group

### Non-voting members

- Chief Executive Kirklees Council
- Member of NHS England ( Statutory requirement: to participate in the board's preparation of JSNA / JHWS and if requested to participate in exercise of the commissioning functions of the Board in relation to the Kirklees HWB Area)

### Invited observers

Chief Executive or nominated representative of significant health partners:

- Mid Yorkshire Hospitals Trust
- Calderdale and Huddersfield Foundation Trust
- South West Yorkshire Partnership Foundation Trust
- Current community health provider

## Terms of Reference

The Health and Wellbeing Board is a statutory Committee of the Council. The Board brings together the NHS and the Council to provide leadership in ensuring a strategic approach to providing integrated working in relation to arrangements for providing health and social care services.

## Purpose and Functions of the Board

- To be responsible for the health and wellbeing of the people of Kirklees, using collective resources to ~~reduce~~ **improve** health **and wellbeing**, ~~reduce health~~ inequalities and **tackle variations** ~~address variances~~ in the quality of health and social care.
- To develop, **publish** and own the Joint Strategic Needs Assessment for Kirklees (JSNA) to **inform local planning, commissioning and delivery of services** and meet the legal responsibilities of Kirklees Council and the Clinical Commissioning Groups.
- To develop, **publish** and own the Joint Health and Wellbeing Strategy for Kirklees, based on the JSNA and other local intelligence, to provide the overarching framework for **planning, commissioning and delivery of services** ~~including consideration of the pooling of budgets~~
- To provide the structure for overseeing local planning and accountabilities for health and wellbeing related services and interventions **and the development of integrated sustainable health and social care systems.**
- To promote ~~an ethos of~~ integration and partnership **working with the NHS, social care, public health and other bodies** in the planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees.
- To **ensure the involvement** ~~involve~~ and **engagement of** service users, patients and the wider public in ~~order to influence and inform the broader work of the Board~~ **planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees.**
- To provide leadership and oversight of key strategic programmes, such as the **Sustainability and Transformation Plan**, Better Care Fund, and **to encourage use of associated fund arrangements where appropriate.**
- **To provide assurance that the commissioning and delivery of plans of partners have taken sufficient account of the Joint Health and Wellbeing Strategy and the Joint Strategic Needs Assessment.**
- To publish and maintain a statement of needs for pharmaceutical services across the Kirklees area.
- To ensure that the Council's statutory duties in relation to health protection arrangements and plans are delivered through the work of its sub-committee, the Kirklees Health Protection Board.
- **To exercise any other functions of the Council delegated to the Board by the Council.**
- ~~To bring together key NHS, public health and social care leaders across the Kirklees area~~

- ~~To consider how best to ensure more collaborative working to reduce duplication and improve productivity within health and social care services, with appropriate reinvestment within this economy.~~
- ~~Have the flexibility to go beyond its minimum statutory duties to promote joining up of a much broader range of local services (i.e. further integration of health with more services around the wider determinants of health and wellbeing).~~

## **Voting Rights**

All statutory members of the Health and Wellbeing Board have voting rights.

In accordance with The Local Authority (Public Health, Health and Wellbeing boards and Health Scrutiny) Regulations 2013, if the Council's wishes to alter the voting rights **and membership** the board must first be consulted on any proposed amendments.

## **Substitute Members**

Voting Board Members can send a substitute to represent them should they be unable to attend and if appropriate cast their vote.

## **Quorum**

The quorum for the board will be attendance by 50% of the accountable bodies and 50% of the membership.